



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**NALINI-ARVIND AND T V PATEL ARTS  
COLLEGE, VALLABH VIDYANAGAR**

- Name of the Head of the institution **DR B M PARMAR**
- Designation **I/C PRINCIPAL**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02692230194**
- Mobile No: **9924493292**
- Registered e-mail **naliniartscollege@yahoo.com**
- Alternate e-mail **kaushalkotadia@gmail.com**
- Address **OPP BANK OF BARODA, NANA BAZAR**
- City/Town **VALLABH VIDYANAGAR**
- State/UT **GUJARAT**
- Pin Code **388120**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **SARDAR PATEL UNIVERSITY, VALLABH VIDYANAGAR**
- Name of the IQAC Coordinator **DR KAUSHAL B KOTADIA**
- Phone No. **02692230194**
- Alternate phone No. **9824483234**
- Mobile **9824483234**
- IQAC e-mail address **kaushalkotadia@gmail.com**
- Alternate e-mail address **kaushalkotadia@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)** <http://www.natvpatelarts.edu>

**4.Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.natvpatelarts.edu.in/acts.php>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>A</b>	<b>3.01</b>	<b>2016</b>	<b>17/03/2016</b>	<b>16/03/2021</b>
<b>Cycle 1</b>	<b>B</b>	<b>2.52</b>	<b>2008</b>	<b>28/03/2008</b>	<b>27/03/2013</b>

**6.Date of Establishment of IQAC** **21/06/2006**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Knowledge Consortium of Gujarat, Govt. of Gujarat	Finishing School	Govt. of Gujarat	2022-23	3,00,000
UDISHA - Universal Development of Integrated employability Skills through Higher education Agencies	Placement Fair	Govt. of Gujarat	2022-23	15,000

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **Yes**

- If yes, mention the amount **From the management; Charutar Vidya Mandal, as and when needed**

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

# National Level Seminar on "Quality Management in Higher Education"  
 # Subjectwise Student Oriented Seminar # State Level Book Fair #  
 Different Activities under the banner of Azadi Ka Amrut Mahotsav #  
 Har Ghar Tiranga and Run For Tiranga

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Remedial Coaching for Slow Learners	Total 325 students benefitted
Madhubani Art Painting	Exhibited creativity and hidden potential
Umashankar Joshi Janm Jayanti	14 students shared Umashankar Joshi's Poems and Life Story
Kanaiyalal Maneklal Munshi Janm Jayanti	10 students shared Kanaiyalal Maneklal Munshi's Poems and Life Story
Kavi Dalpatram Janm Jayanti	14 students shared Kavi Dalpatram's Poems and Life Story
Ishwar Petlikar Lecture Series	Total 247 participants benefitted
Expert Lecture on	Total 169 participants benefitted
Sanskrit Week Celebration	Recitation of Sanskrit Shlok, Stotra, Song Competition, Expert Lecture on
Significance of	Total 63 participants benefitted
Suicide Prevention Awareness Programme	Total 70 participants benefitted through question-answer sessions
World Mental Health Day	Poster Exhibition visited by more than 500 persons
Screening of a Psychological Movie	Total 20 participants benefitted
National Youth Day Celebration (Swami Vivekanand Janm Jayanti)	Total 51 participants benefitted

Educational Tour at Adalaj and Gujarat Assembly, Gandhinagar	Total 103 participants benefitted
Expert Lecture on Fundamental Rights	Total 43 participants benefitted
Visit of Member of Parliament, Anand District	Total 133 participants benefitted
World Ozon Day Awareness Programme	Total 56 participants benefitted
Samrat Munshi Premchand Jayanti	Total 14 participants benefitted
World Hindi Divas Celebration	Total 27 participants benefitted
Blood Donation Camp (NCC and NSS)	Total 55 units blood donated
NCC Rank Promotion Ceremony	22 Cadets promoted
Movie Screening on	Total 155 participants benefitted
Workshop on	Total 30 participants benefitted
Tiranga Yatra (Run for Tiranga)	Total 450 participants benefitted
National Integration Camp	Total 03 participants benefitted

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Charutar Vidya Mandal, Vallabh Vidyanagar	09/03/2023

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	NALINI-ARVIND AND T V PATEL ARTS COLLEGE, VALLABH VIDYANAGAR
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• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.natvpatelarts.edu.in/acts.php">http://www.natvpatelarts.edu.in/acts.php</a>								
<b>5.Accreditation Details</b>									
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8.Whether composition of IQAC as per latest NAAC guidelines			Yes	
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9.No. of IQAC meetings held during the year			4	
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?			Yes	
• If yes, mention the amount			From the management; Charutar Vidya Mandal, as and when needed	



**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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- Name of the statutory body

Name	Date of meeting(s)
Charutar Vidya Mandal, Vallabh Vidyanagar	09/03/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	17/02/2024

### 15. Multidisciplinary / interdisciplinary

- **Vision of the Institute:** The Vision of the institution is based on Nalanda and Takshashila. Nalanada= Na + Alam + Da which means knowledge cannot be completely imparted; where generation and acquisition of knowledge goes on unabated. Takshashila literally means shaping stone into an idol. It stands for continuous development of the students. Some stones are porous and soft, some are spotted and some are hard. We aimed at shaping our students and developing them into the ideal human beings. (NEP 2020; 11.1, Page 36).
- NEP 2020; 11.8, Page 35 discusses the multidisciplinary education. The institute also follows it according to the subjects offered in the Humanities (English, Hindi, Gujarati and Sanskrit) and Social Sciences (Political Science, Geography, Economics, Sociology, Logic & Philosophy, History and Psychology). CBCS is implemented by the affiliating university; Sardar Patel University, Vallabh Vidyanagar. Though, the curricula are designed by the university, the role of teachers in curriculum design is prominent.
- Co-curricular Activities
- Extra-curricular Activities
- NSS
- NCC
- Nature Club

### 16. Academic bank of credits (ABC):

The institute has already registered students' ABC ids.

### 17. Skill development:

As far as the skills development is concerned, the institute focuses more on the practical aspect of the current situation. The Government of Gujarat has initiated a few programs like Students Induction Program, Finishing School, Innovation Club, Internship Program, Saptadhara, Panch Prakalp, Placement Fair etc to sharpen students' skills. The institute always encourages the students to participate in such activities. Apart from these activities, the institute also organises some activities like Essay Competition, NCC, NSS, Nature Club, Student Oriented Seminar, Poster Making Competition, Elocution Competition,

Cultural Activities, Sports, Reading Club, Chanakya Vartul (Preparing students for competitive exam for free), Remedial Coaching for slow learners by the bright students, Reading material recording facility for Divyangjan. Such activities definately sharpen students' skills and overall development.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

National Education Policy (NEP) Para 4.27 emphasizes the inclusion of knowledge from ancient India, modern India, and future aspirations of India in education. The affiliating university; Sardar Patel University, Vallabh Vidyanagar, specifically its Board of Studies for each subject, ensures the incorporation of Indian Knowledge Systems into the syllabi of various humanities and social sciences subjects.

The 11 core subjects offered by the institute cover a wide range of disciplines, including major four languages; English, Gujarati, Hindi, Sanskrit, and social scienses subjects like History, Logic & Philosophy, Geography, Political Science, Economics, Sociology, and Psychology. Each subject contributes to understanding various aspects of Indian culture, heritage, and society. The syllabi are designed in consultation with senior faculty members and are framed in a manner that integrates Indian Knowledge Systems appropriately.

Each subject has its identified learning outcome. Teaching-learning process is also based on it as well.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

As stated earlier, the institute offers 11 core subjects in humanities and social sciences. The ultimate goal of the syllabi is to focus on outcome based education by providing latest and informative knowledge through the modern teaching-learning process.

Each subject has its identified learning outcome. Teaching-learning process is also based on it as well. Moreover, the major focus is not only on the syllabi and its competition, but also on its practicality in day to day life.

#### **20.Distance education/online education:**

Due to Covid 19, the online learning; a new normal of learning was successfully emerged. Initially, the idea looked very difficult, however, after some utilization, it became very easy and handy way of learning. With the minimum usage of online learning to the maximum usage of it is the process of evolution of online learning process. Different platforms are also emerged with the advanced upgradation. The online education was there for almost one and half years. During this time, every area of education was covered online.

Now the online education is a part and partial of the education system. In many cases, the online education is being used for syllabi revision.

As far as, distance education is concerned, the institute has a centre of Dr Babasaheb Ambedkar Open University, Ahmedabad. It offers bachelor, master and certificate courses in different disciplines.

### Extended Profile

#### 1.Programme

1.1	12
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	1467
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	1051
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	357
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	18
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	23
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	32.09
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and

documented process

The institute is affiliated to Sardar Patel University, Vallabh Vidyanagar. The board of studies of each subject form separate committee for designing the syllabi according to the need of the industries and guidelines of the UGC. Many faculty members are part of BoS so they can incorporate necessary modification in the syllabi according to the feedback provided by the students and the other stakeholders. The major focus of the plan of action is to execute the curriculum in an effective way to make the students academically sound for their bright future. As per the course outcomes of the syllabi, as guided by the UGC, each department prepares the plan of action. All the teachers follow the 40 hour per week work load as per the UGC guideline. The heads of the departments allot teaching duties of 18 hours a week to all the faculty members. If the work load is more, the particular department takes care of it. Even, a faculty member is on leave, the work load of that teacher is taken care by the department. If there is no government approved teachers, adhoc teachers are appointed by the management (Charutar Vidya Mandal). To make the curriculum delivery effective, the institute organizes various activities like classroom seminars and presentations are organized. Language lab, Psychology lab, Geography lab, History museum, Computer lab and a rich library are made available. Study and educational tours to premier educational institutes, historical places, mental hospital, central jail and many such places are also organized.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.spuvvn.edu/students_corner/syllabi/">https://www.spuvvn.edu/students_corner/syllabi/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar or term schedule is prepared by the affiliating Sardar Patel University. The institute adheres it accordingly. The continuous internal evaluation includes classroom seminar, presentation and semester-end internal test (Total 30 marks). In the subjects like Geography and Psychology, practical are also conducted and it has equal weightage in the marking scheme. If a student is not able to appear for the internal test, s/he is allowed for the re-test. If any student requires to

improve his/her marks, an improvement test is also arranged. Semester-end university examination is conducted by the affiliating university (Total 70). If a student is not satisfied with his/her marks in the university exam, s/he can go for the observation of his/her answer book/s. If s/he finds some discrepancy, s/he can go for re-assessment. The rule for having considered fresh marks is of 10% of total marks.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="http://www.natvpatelarts.edu.in/acts.php">http://www.natvpatelarts.edu.in/acts.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**



File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability are the issues to be

pondered desperately. The subjects like Sociology, Psychology, Logic & Philosophy, Political Science, Geography and Applied English for Communication deliberate the crosscutting issues.

The following are the courses / topics which are the parts of the curriculum:

1. Gender: Gender issues and development

2. Climate Change: Environmental Education Sociology of Environment Environmental Studies

3. Human Rights: Human Rights and Duties

4. Moral, Social and Cultural Values: Cultural Heritage of India Social and Cultural Values Philosophy of Indian Culture Indian and Western Ethics The Republic – Plato Philosophy of Bhagavat Geeta Philosophical Study of Religions

5. Life Skills: Functional English Communication Skills Philosophy of Yoga

6. Tribal: Sociology of Tribal Society Social Anthropology

The issues are concentrated through seminars, expert lectures, presentations and debate. Moreover, certain committees like students' central committee, women's cell and anti-ragging cell are also formed to take care of these kinds of issues. NCC, NSS and Nature Club play very significant role in this regards. These make the students responsible to the society and country.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

177

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers** **Employers** **Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

#### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://www.natvpatelarts.edu.in/ssss.php">http://www.natvpatelarts.edu.in/ssss.php</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

2145

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1051

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Ours is a semi-urban institute. The students enrolled are majority from the rural areas. Once they get enrolled in this institute, the subject teacher identifies the slow learners and advanced learners. On the basis of different levels, they are divided mainly into two groups. The advanced learners are motivated to teach the slow learners. The teacher plays a role of a supervisor. Whenever, s/he finds a need, s/he intervenes. As the majority students are from the rural background, their acquaintance with the English language is limited. To bridge this gap, the department of English arranges remedial and enrichment classes. The advanced learners engage these classes. This is a win-win situation for both the advanced learners and the slow learners. The social sciences departments arrange orientation program to deepen and clarify the subjects and their relevance in the present scenario. The institute is having some visually-impaired students as well. For them, recorded answers are prepared by the advanced learners. In many cases, the advanced learners help them understand the topics from the syllabi.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1467	18

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The students are the prime stakeholders, all the activities are planned for their holistic development. The following are the various methods to make learning student centric.

- Interactive lecture method
- Project work
- Practical sessions
- Students Oriented Seminar
- Expert Lectures
- Assignment
- Essay competition
- Draw and painting competitions
- Debate and elocution competitions
- Cultural program at the institute level and at the university level
- Group work
- Educational tours
- Screening of educational movies
- The institute magazine NALINI includes the teacher's and institute's activities and more importantly students' creativity in the form of their own literary works like; essay, articles, short stories, poetry, sharing their experiences etc.
- The wall magazine ANKUR also helps the students in their creative process.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Traditional Method of Teaching:** As we are a semi-urban arts college, having 11 core subjects including four languages ie English, Hindi, Sanskrit and Gujarati and seven social sciences subjects ie Political Science, Logic & Philosophy, Sociology, Psychology, Economics, Geography and History. We normally follow the chalk and talk method. It connects the students directly. The

emotions of literature and understanding of social sciences subjects can be imparted through face to face communication. Here, the non-verbal communication plays vital role. The teacher can catch sight of and understand the facial expressions of the students while teaching with the chalk and talk method.

**ICT enabled Tools:** However, there are total 07 ICT enabled classrooms that includes the language lab and the seminar hall. Psychology lab has a smart TV. Moreover, a computer lab with 25 internet enabled computers is also there. ICT enabled facilities are used for screening movies and power point presentations for syllabi related topics.

**Digital Library:** The institute library is connected with INFLIBNET and SOUL 2.0 software which is also a good source of learning. NaMo tablets are distributed every year for the first year students which helped students during the online learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

81.5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

332

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and



mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Here's a breakdown of the assessment components: 1. Internal Assessment Components (Total 30 marks):

- Student-oriented seminar
- Presentation
- Semester-end internal test

## 2. Weightage for Geography and Psychology Subjects:

Practical exams with equal weightage in the marking scheme.

3. Provisions for Absence in Internal Test: If a student is unable to appear for the internal test due to unavoidable circumstances, s/he is allowed to appear in a re-test. This structure ensures a comprehensive assessment approach, incorporating various forms of student engagement, practical skills evaluation, and provisions for unforeseen circumstances or improvement opportunities.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As it is mentioned in 1.1.2 and 2.5.1, the mechanism to deal with the internal examination related grievances is transparent. The continuous internal evaluation includes student oriented seminar, presentation and semester-end internal test (Total 30 marks). In the subjects like Geography and Psychology, practicals are also conducted and it has equal weightage in the marking scheme. If a student is not able to appear for the internal test, s/he is allowed to appear in the re-test.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

It is apparent that teachers are aware of the programme and course outcomes. An orientation program / students' induction programme is organized in the beginning of the each academic year for the freshly admitted students. In that program, each aspect of syllabi of the programme and expected outcome of it is discussed. Even, the expected outcome of the course is also discussed. This helps students understand why and how to learn such course and programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes and course outcomes can be evaluated by the students' performance in student oriented seminar, presentation, internal test and external exam. The result of internal test is analyzed by the respective subject teacher. If s/he finds any weak student/s, a special treatment in the form of one-on-one counseling and remedial coaching are also provided. Even if, a need is aroused, the syllabi revision is also facilitated. As far as the university exam is concerned, the result is also analyzed to find out the different grades of the students. It helps the teacher to find out the toppers and high rank students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

257

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://www.natvpatelarts.edu.in/ssss.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

It is commendable that the institute not only focuses on academic education but also places significant emphasis on social responsibility and holistic development. Here is the bird's eye view of the various initiatives and activities conducted by the institute:

1. National Cadet Corps (NCC): Aim: Discipline and dedication to society and nation. Activities: Conducting camps to teach cadets discipline, survival skills during wartime, and disaster management training.
2. National Service Scheme (NSS): Aim: Social services and community engagement. Activities: Organizing blood donation camps, thalassemia camps, eye check-up camps, diabetes camps, medical check-ups, de-addiction programs and several awareness programs on issues like domestic violence, female feticide, and voting awareness.
3. Nature Club: Aim: Spreading awareness about the importance of nature and environmental conservation. Activities: Tree plantation, organizing snake shows for awareness, educating students about different types of trees, birds, animals, and natural resources, and organizing visits to natural places like forests or streams.
4. Field Work: Aim: Developing students' interest in community service and social responsibility. Activities: Educational tours and field trips to historical places, mental hospital, central jail, legislative assembly, and other relevant sites to broaden students' perspectives and make them socially responsible citizens.

These initiatives not only enrich students' educational experiences but also instill values of civic engagement, social responsibility, and environmental consciousness, preparing them to be well-rounded individuals contributing positively to society.

File Description	Documents
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/index.php">http://www.natvpatelarts.edu.in/index.php</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

7

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

57

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

**NCC/ Red Cross/ YRC etc., during the year**

4055

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has total 21 classrooms. Out of them, 06 classrooms are technology-enabled. Auditorium and language lab are having technology with 100-plus seating capacity. Computer lab has 25 well-equipped computers and 10mbps internet speed. The following are the details of more physical facilities:

#### Library

- More than 70,000 books
- 30 magazines
- 184 Manuscripts
- Reading Room with 120 seating facility
- Computerized book issue and return facility
- Facilities for Visually impaired students A special cabin is set up with hearing aid and recording facility.

#### Psychology Lab

- Rorchach Ink Blots Test (The ONLY of its kind in the Gujarat state)
- Problem Solving Test by William Macdugal
- Mullar-Layer Optical illusion
- Real Human Brain and its Skeleton
- Thematic Appreciation Test (Mary & Morgan)
- Various Emotion Cards
- Different Charts of Human Body

#### Geography Lab

- SOI Topographical Map
- All kind instruments of manual surveying and OHP
- Weather Maps and Instruments
- Various Models of Geographical process and Rocks Specimen
- Map making Instruments
- Large collections of different maps of the world

#### History Museum

- Maps of Gujarat, India, the World, Maratha Empire, Mughal



- Empire, British Empire
- Earth Globe
- Ancient Coins
- Photographs of
- Ancient Scripture
- Ancient Temples like Dwarika, Modhera, Konark, Lothal
- Shamlaji with Carvings
- Sardar Patel: From Bardoli Satyagrah to Integration of
- IndiaIndian and Foreign Currencies
- Coins of different metals
- Souvenir of Mahatma Gandhi, Indira Gandhi, Lokmanya Tilak,
- Gopalkrishna Gokhle
- Sardar Vallabhbhai Patel, Jawaharlal Nehru, Sardar Patel University

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Cultural Activities:

The team of cultural activities includes teachers and students. The aim of this team is to find out students' hidden potential. It organizes different competitions like mahendi, cooking, hair style, patriotic song, adivasi day, teacher's day, guru purnima, rangoli at the college level. Students are encouraged to participate in university youth festival competitions like debate, group discussion, elocution, photography, short film, Indian light vocal solo, classical instrumental, mime, drama, singing, poster making, clay modeling etc are arranged. If student wins in any of these events, s/he has an opportunity to represent the university at the West Zone level. The institute has an open air theater with two different sized stages and lush green garden.

#### Sports and Games:

Athletics, 100-metres, 200-metres, 400-metres, 800-metres, cross country running, high jump, long jump, javelin throw, discus throw, kabbadi, kho-kho, cricket, badminton, volleyball, football, table tennis, wrestling and chess are organized. Students, who

perform well in the annual sports day, will have an opportunity to participate in university sports events and eventually will be qualified for the West Zone sports events.

#### Gymnasium and Yoga Centre:

The management (CVM) has many facilities in common for its institutes. Recreational facilities, auditorium, play ground and gymnasium are the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/">http://www.natvpatelarts.edu.in/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.91

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institute is established in 1959. It has a very rich library. At present, it has more than 70,000 books, 30 magazines, 184 Manuscripts, a section of reference books, a religious corner and reading room with 120 seating facility. Computerized book issue and return facility is also available. The institute library is connected with INFLIBNET and SOUL 2.0 software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.natvpatelarts.edu.in/Library.php">http://www.natvpatelarts.edu.in/Library.php</a>

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

**journals during the year (INR in Lakhs)****0.47**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****3054**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institute has a computer lab with 25 internet enabled computers. ICT enabled facilities are used for screening movies and power point presentations for syllabi related topics. The provided internet speed is 10 mbps. The management (Charutar Vidya Mandal) has appointed Elecon Information Technology Limited (EITL) for the annual maintenance of its entire institutes. Wi-Fi is also available. The institute updates its IT facilities including WiFi as and when needed.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>

**4.3.2 - Number of Computers**

66

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.91

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Though, the systems and procedures for maintaining and utilizing physical, academic and support facilities are established, they are required to update as and when needed. Laboratories: As far as, the Psychology Lab, Geography Lab, History Museum and Language Lab are concerned, they are maintained and utilized by the

concerned faculty members and subject students.

#### Library:

Library is utilized by the faculty members, students; even alumni are also allowed to use the library. It is maintained by its particular peon under the guidance of librarian on regular basis.

#### Sports Complex:

Sports complex is utilized by the sports enthusiastic. It is maintained by the college peons under the guidance of Sports- Coordinators. The responsibility of a sports coordinator is shouldered by a faculty member, as the institute doesnot have a full time permanent Physical Instructor. Computers:

Computer Applications subject is offered in this institute. Students, who get enrolled in this subject, utilize the computers. Computers are installed in the Principal's cabin, IQAC office, NCC, NSS, administrativeoffice, language lab, seminar hall, classrooms with LCD projectors. Computers are maintained by Institute of Science & Technology for Advanced Studies & Research (ISTAR), oursister-concerned institute.

#### Classrooms:

Classrooms are mainly utilized for the academic purposes. However, teaching-learning, classroom seminar, unit test, quiz, internal test and external examination are the core usages of classroom. Classrooms are maintained by the sweepers of the institute.

#### Fire Safety Equipments:

Every floor and especially library is welleguipped with fire extinguisher.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

805

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://kcg.gujarat.gov.in/finishingschool">https://kcg.gujarat.gov.in/finishingschool</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

185

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

185

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

149

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

36

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

In the beginning of academic year, students' central council is formed. The principal is the president and one faculty member is the vice-president. Meritorious students are selected as the General Secretary and Ladies Representative. Every class has a class representative. They are also part of IQAC Team. There are 18 committees. Each committee has student representation. In majority programs, students are in the leading roles. They prepare, plan and execute the assigned activity. It is also observed that if students are given free hand, they can shoulder that responsibility more effectively and efficiently. As the

majority students are from the rural background, their acquaintance with the English language is limited. To bridge this gap, the department of English arranges enrichment classes. The advanced learners engage these classes. The institute is having some blind students as well. For them, recorded answers are prepared by the advanced learners.

#### NCC, NSS and Nature Club:

Students' representation in these activities is the highest. The coordinators of such programs are merely facilitators. Basically, the mottos of these activities are to make the students independent and responsible towards the society and the nation.

#### Sports and Cultural Programs:

These activities are mainly by, for and of the students. They participate in annual sports day and annual cultural program at college level. From these events, some well-performed students are selected for the university sports events and youth festival. If they perform better, they get an opportunity to represent the university at the west zone and then national level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a registered alumni association. However, it has an alumni association for long back in the form of informal meetings. The alumni visit the institute especially when they wish their children to get educated in their alma mater. This is the best contribution an alumni can offer to any institute i.e. their trust and faith in their alma mater. Moreover, they also motivate other students of their surrounding areas to get admission in this institute. Though, the financial support is less, but in many cases, they offer their intellectual support to the institute. So, cash is less but kind is more.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/forms/d/e/1FAIpQLSd2qpe8EQorCPet2Qcz-1BoG5SQVilu4wIrCMTwn5xMcSeoXw/viewform">https://docs.google.com/forms/d/e/1FAIpQLSd2qpe8EQorCPet2Qcz-1BoG5SQVilu4wIrCMTwn5xMcSeoXw/viewform</a>
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

### Vision:

The Vision of the institution is based on Nalanda and Takshashila. Nalanada= Na + Alam + Da which means knowledge cannot be completely imparted; where generation and acquisition of knowledge goes on unabated. Takshashila literally means shaping stone into an idol. It stands for continuous development of the students. Some stones are porous and soft, some are spotted and some are hard. We aimed at shaping our students and developing them into the ideal human beings.

### Mission:

- To preserve and enhance the legacy of the knowledge of humanities
- To develop globally relevant knowledge potential
- To organize activities to help the students' creativity
- To inculcate in students good values and to build good character which are beneficial to life
- To nurture the qualities of students which are helpful in social life i. e. Equality, Fraternity and Social Justice
- To shape enlightened citizens who can guide society, nation and world to construct the noble, global society
- To educate youth to gain and use self-knowledge for selfdevelopment

File Description	Documents
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/aboutus.php">http://www.natvpatelarts.edu.in/aboutus.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In the beginning of each academic year, students' central council is formed. The principal is the president and one of the faculty members is the vice-president of it. Meritorious students are selected as the General Secretary (GS) and Ladies Representative (LR). Every class has a class representative. There are around

18 different committees in that council. Each committee has a faculty member as a coordinator, a member from administrative staff and a team of student representation. In majority programs, students are in the leading roles. They prepare, plan and execute the assigned activity. All the responsibilities are decentralized for effective management. It is also observed that if the responsibility is shared according to the ability, the end result would definitely be colourful. It is also observed that if students are given free hand, they can shoulder the responsibility more effectively and efficiently. This way, the leadership practices decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Type of the Strategy Details of Process

- Admission Process

Centralized admission process is conducted by Sardar Patel University. After the merit list is published, students have to get admission in the college.

- Curriculum Development

The board of studies designs the syllabi according to the need of the industries and guidelines of the UGC. Many faculty members are parts of BoS.

- Library

1. INFLIBNET and SOUL Software 2. More than 70,000 books 3. 30 magazines 4. 184 Manuscripts 5. Reading Room with 120 seating facility 6. Computerized book issue and return facility

- Teaching and Learning

All the teachers follow the 40 hour per week work load as per the UGC guideline. The heads of the departments allot teaching duties

of 18 hours a week to all the teaching faculty members. If there is no government approved full time teachers, adhoc teachers are appointed by the management.

- **ICT and Physical Infrastructure / Instrumentation**

There are total 07 ICT enabled classrooms. Psychology lab has a smart TV. A computer lab with 25 internet enabled computers is also there.

- **Visually Impaired Students**

Aspecial cabin is set up with hearing aid and recording facility.

- **Psychology Lab, Geography Lab, History Museum**

All of them are unique of its kind.

- **Examination and Evaluation**

Semester-end internal test and university exam are conducted according to the university rules and regulations and academic calendar.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The structure of the institutional bodies and administrative set up is attached. The sample appoinement letter is also attached.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="http://www.natvpatelarts.edu.in/index.php">http://www.natvpatelarts.edu.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

### Welfare scheme for Teaching Staff, Non-Teaching Staff and Students

- University Health Centre
- CVM Health Centre
- SPUATA (Sardar Patel University Area Teachers' Association) established in 1973. It is a Sardar Patel University approved registered association. It provides financial help to the following:

1. Rs 2,00,000/- to the family members of a person who dies during service. Rs 1,00,000/- to the person who retires. Rs 70,000/- to 1,00,000/- to a person who needs to go under the knife.

### Self Help Program (Nidhi)

It provides financial help to the following: 1. Rs 1,000/- is the



contribution from each member of the Nidhi. 2. At the time of the need, a person can avail Rs 1,00,000/-. 3. More financial help can be extended to the person as and when needed.

- State Government Scholarships for SC, ST, OBC students
- CVM Scholarships for meritorious students
- Blood can be availed from A D Gorawala Blood Bank, Shree
- Shree Krishna Medical Hospital, Karamsad as and when needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Final year students' feedback is obtained in the form of Student Satisfactory Survey suggested by NAAC. Feedback is received on considering broad aspects of the college including academics, sports, laboratory, library and administration. The points are

calculated according to the preferences given by the students in various criteria. On the basis of preferences mentioned by the students, feedback is summarized and graphs and charts are generated. Parents' feedback is also collected during teacherparent meetings. Suggestions and comments given by parents are also taken into consideration for future development. The conclusions of both the feedback are discussed in the staff meeting by the principal. In the nutshell, strengths are taken into a moderate way and weaknesses are taken into a very considerable way. Where improvements are required, the institute is always kin to do it.

File Description	Documents
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/ssss.php">http://www.natvpatelarts.edu.in/ssss.php</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Internal audit is conducted by the management; CharutarVidya Mandal.
- External audit is conducted by an external agency hired by the management; Charutar Vidya Mandal; Apaji Amin & Co., Ahmedabad.
- Both the agencies carry out their respective audit at the regular interval. If any query is found, it is resolved immediately in the consultation with the respective and resposable person/s.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

## 0.25

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated to Sardar Patel University and recognized and 2(f) and 12 B college. It receives grants like salary grant, maintenance grant, finishing school training program grant, mega placement fair grant etc from the Government of Gujarat. As it is statutorily required, the institute has its accounts and finances audited every year. Internal audit is carried out by the management Charutar Vidya Mandal and the external audit is conducted by Apaji Amin & Co. LLP which is a professional group of chartered accountants, established in the year 1920 in Mumbai and 1926 in Ahmedabad, Gujarat, Earlier, the institute used to receive grant from the UGC. However, now it is merged into the state grants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) was formed on 20- 06-2007 before NAAC accreditation (Cycle 1). IQAC is responsible for initiating and coordinating various policies for quality enhancement which ultimately aims at a holistic development of the students. Under the supervision of the Principal, IQAC remains vigilant to ensure that these policies are properly and meaningfully implemented.

The contribution of IQAC towards the improvement of the teaching-learning process is noteworthy. IQAC plays a significant role. It identifies the strengths and weaknesses from both academic and administration activities. It records and monitors quality measures undertaken by the institution. Apart from this, IQAC contributes to improve the teaching-learning process in the following manner:

#### Functions of IQAC:

- To prepare and submit AQAR regularly.
- The earlier established traditional methods of teaching are accompanied and aided by the new and innovative ways of imparting knowledge.
- Teachers use original text books, reference books and technology for preparing study material.
- Lecture method is used to make the class room interactive.
- ICT facilities are also utilized to enhance the teaching-learning process in effective manner.
- IQAC encourages teachers to prepare teaching plan and follow it significantly.
- It inspires teachers to participate in seminar, conference, workshop, minor & major research projects to update their knowledge.
- Teachers are motivated to guide the students to participate in debate, group discussion, class seminars and extracurricular activities.
- Giving concrete and substantial solutions to academic and administrative issues raised by students and faculty.

File Description	Documents
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/IQACmain.php">http://www.natvpatelarts.edu.in/IQACmain.php</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC always puts its best foot forward in its conscious efforts for creating finest environment for teaching-learning process. For that, the institute takes feedback from students and parents at the end of each academic year. It covers all the initial aspects

of teaching-learning process, library facility, administrative support, co and extracurricular activities and overall impression of the institute. The outcome of it is analyzed. The general analysis is discussed in the staff meeting. Particular and individual feedback is discussed personally with the particular teacher by the principal. Confidentiality and transparency are maintained. IQAC set up plays a significant role in the process of incremental improvement in various activities.

File Description	Documents
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/IQACmain.php">http://www.natvpatelarts.edu.in/IQACmain.php</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The following measures are initiated by the women cell of the

**institute for the promotion of gender equity during the year:**

- In the beginning of each semester, Students' Induction Program (SIP)
- Equal importance and responsibilities are given to all the genders.
- Orientation Programme for girl students is organised in the beginning of the academic year.
- An expert talk on Importance of Ayurveda Diet is delivered by Dr Sulakshana Kendra, Professor, Ayurveda College, New Vidyanagar
- An expert talk on Significance of Women's Day is delivered by Ms Alpaben Patel, a Social Worker, VallabhVidyanagar
- International Women's Day is celebrated.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management:**

**Dust bins are placed at various places of the campus. Solid waste**

is collected from the classrooms, labs and lobbies by the sweepers. A fine is imposed on the offenders. NSS unit of the institute takes keen interest in keeping the campus clean. Use of plastic is discouraged in the college. Solid waste is collected and transported by the team of Vallabh Vidyanagar Nagarpalika. They collect it on regular basis.

#### Liquid Waste Management:

As far as liquid waste is concerned, Vallabh Vidyanagar Nagarpalika has a wellconstructed drainage system since its inception. Safety tanks are cleaned on regular basis.

#### Biomedical Waste Management:

As it is an arts college, there is no biomedical waste.

#### E-waste Management:

Whenever, any technological equipment needs to be discarded, it is taken care of by the management (Charutar Vidya Mandal). The institute needs to inform the management of its requirements.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded



**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-**

**B. Any 3 of the above**

reading software, mechanized equipment

#### 5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies  
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is in favour of comprehensive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. In the beginning of every academic year, students' induction program is organized for newly admitted students. The academic calendar is discussed. Different places like Sardar Patel University office, University Museum, Bhiakaka Library, Charutar Vidya Mandal Office, University Health Centre are visited. NCC, NSS and Nature Club organize different activities like blood donation camp, tree plantation, thalassemia screening camp, one-day and annual camps, two-day tour at natural place. International Women's Day, Teacher's Day, Hindi Diwas, Matru Bhasa Diwas are celebrated. Students' seminars and educational tours are also organized. The institute organizes different sports and cultural activities every year. Even, qualified students are encouraged to participate in inter-collegiate and inter-university tournaments and cultural programs. The grievance redressal cell takes care of some sensitive issues. Codes of conduct are equally important for teachers and students. To promote the online teaching-learning process, IQAC had organized oneday seminar on "Digital Space and Online Learning". In general, IQAC plays a vital role in providing an inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Nalini Arts College believes in providing holistic all round development of students. It equally believes in sensitizing students on the constitutional rights, values, duties and responsibilities. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects/papers cover the topics which sensitize the students about the constitutional awareness. National days like republic day, independence day and Gandhi Jayanti are celebrated. Cleanliness drive, tree plantation, blood donation, thalassemia screening drive, webinar on "Gender Equality", "Road Accident and Road Safety Rally", Sexual Harassment of Women at Work Place", "Awareness for National Education Policy-2020", "National Voters Day Celebration" and "Role of Youth in Environment Conservation" are organized. Expert lectures, Finishing School Training Program, Placement Fair and Personality Development Program are also organized for the overall development of the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators**

and other staff      **4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following days / events / festivals are celebrated to make the students aware about the importance and relevance of them:

- Azadi ka Amrut Mahotsav
- Har Ghar Tiranga
- Run for Tiranga
- Teachers' Day
- Kavi Dalpatram Janm Jayanti
- Ishwar Petlikar Lecture Series
- Sanskrit Shlok Recitation Competition
- Expert Lecture on Shreemad Bhagwat Geeta
- Umashankar Joshi Janm Jayanti
- Zaverchand Meghani 126th Janm Jayanti
- Expert Lecture on the Significance of Ohm
- Guru Purnima Celebration
- World Mental Health Day Celebration
- Kanaiyalal Munshi Janm Jayanti
- Visit to the University Museum
- Independence Day Celebration
- Republic day Celebration
- International Women's Day Celebration
- Swami Vivekanand Janm Jayanti "National Youth Day"
- National Education Policy 2020
- Kargit Vijay Divas
- World Population Day
- World Ozone Day
- Munshi Premchand Jayanti

- Kavi Maithilisharan Gupt Jayanti
- Tiranga Yatra
- Internationala Yoga Day
- Voter Awareness Programme

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Best Practices: Literary and Debate Activities

Literary and debate activities have been giving powerful impacts especially in upgrading the communication skills and in boosting the flow of ideas in a particular manner. Undoubtedly, it benefits the students in various areas such as opinions, perspectives and confidence the personality firm in order to have an effectiveness of his ideas on the audience. Secondly, such activities ignite the mind to think more rationally and expressive to give personal views boldly. It increases knowledge and verbal skills with an immense amount of confidence, presentation skills and defence for his/her ideas. Literally, skills such as essay and comprehensive writings increase the productive skills much efficiently as portraying ideas and thought process are equal important.

### 2. Best Practices: Footpath School run by Dr Uma Sharma, Faculty of Logic & Philosophy:

She has been serving the society through her dedicated footpath school; Sinchan Dayashakun Foundation, Anand, for more than a decade. Her motto is to provide the basic education to the underprivileged children from different parts of the society. For this philanthropic social service, she has been recognised by number of social and religious groups. Even, the Government of Gujarat has also recognised her work. More importantly, the UN has also recognised her social services and awarded her with a

certificate. Some of the glimpses in the form of press notes and photographs are attached. She has been awarded with the following recognition:

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Student Oriented Seminar (SOS):**

The institute offers 11 core subjects. Each subject organises Student Oriented Seminar. The purpose of such activity is to provide the following:

- Active Learning: SOS encourages active participation from students.
- It provides opportunities to present their ideas.
- It enhances their understanding of the topic and helps them retain information better.
- It provides a chance to interact with experts from the specific field.
- Students tend to learn about the latest information and new skills.
- It enable students to improve their knowledge and understanding of a topic by engaging with key issues.
- Self Confidence
- Time Management
- Leadership Quality
- Interpersonal Skills
- Team Building

Some of the glimpses are attached herewith.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is affiliated to Sardar Patel University, Vallabh Vidyanagar. The board of studies of each subject form separate committee for designing the syllabi according to the need of the industries and guidelines of the UGC. Many faculty members are part of BoS so they can incorporate necessary modification in the syllabi according to the feedback provided by the students and the other stakeholders. The major focus of the plan of action is to execute the curriculum in an effective way to make the students academically sound for their bright future. As per the course outcomes of the syllabi, as guided by the UGC, each department prepares the plan of action. All the teachers follow the 40 hour per week work load as per the UGC guideline. The heads of the departments allot teaching duties of 18 hours a week to all the faculty members. If the work load is more, the particular department takes care of it. Even, a faculty member is on leave, the work load of that teacher is taken care by the department. If there is no government approved teachers, adhoc teachers are appointed by the management (Charutar Vidya Mandal). To make the curriculum delivery effective, the institute organizes various activities like classroom seminars and presentations are organized. Language lab, Psychology lab, Geography lab, History museum, Computer lab and a rich library are made available. Study and educational tours to premier educational institutes, historical places, mental hospital, central jail and many such places are also organized.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.spuvvn.edu/students_corner/syllabi/">https://www.spuvvn.edu/students_corner/syllabi/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar or term schedule is prepared by the affiliating Sardar Patel University. The institute adheres it accordingly. The continuous internal evaluation includes classroom seminar, presentation and semester-end internal test (Total 30 marks). In the subjects like Geography and Psychology, practical are also conducted and it has equal weightage in the marking scheme. If a student is not able to appear for the internal test, s/he is allowed for the re-test. If any student requires to improve his/her marks, an improvement test is also arranged. Semester-end university examination is conducted by the affiliating university (Total 70). If a student is not satisfied with his/her marks in the university exam, s/he can go for the observation of his/her answer book/s. If s/he finds some discrepancy, s/he can go for re-assessment. The rule for having considered fresh marks is of 10% of total marks.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="http://www.natvpatelarts.edu.in/acts.php">http://www.natvpatelarts.edu.in/acts.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility



**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

0

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability are the issues to be pondered desperately. The subjects like Sociology, Psychology, Logic & Philosophy, Political Science, Geography and Applied English for Communication deliberate the crosscutting issues.

The following are the courses / topics which are the parts of the curriculum:

1. Gender: Gender issues and development

2. Climate Change: Environmental Education Sociology of Environment Environmental Studies

3. Human Rights: Human Rights and Duties

4. Moral, Social and Cultural Values: Cultural Heritage of India Social and Cultural Values Philosophy of Indian Culture Indian and Western Ethics The Republic - Plato Philosophy of Bhagavat Geeta Philosophical Study of Religions

5. Life Skills: Functional English Communication Skills Philosophy of Yoga

6. Tribal: Sociology of Tribal Society Social Anthropology

The issues are concentrated through seminars, expert lectures, presentations and debate. Moreover, certain committees like students' central committee, women's cell and anti-ragging cell are also formed to take care of these kinds of issues. NCC, NSS and Nature Club play very significant role in this regards. These make the students responsible to the society and country.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

177

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>
Any additional information(Upload)	<b>No File Uploaded</b>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="http://www.natvpatelarts.edu.in/sss.php">http://www.natvpatelarts.edu.in/sss.php</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**2145**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of**

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1051

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Ours is a semi-urban institute. The students enrolled are majority from the rural areas. Once they get enrolled in this institute, the subject teacher identifies the slow learners and advanced learners. On the basis of different levels, they are divided mainly into two groups. The advanced learners are motivated to teach the slow learners. The teacher plays a role of a supervisor. Whenever, s/he finds a need, s/he intervenes. As the majority students are from the rural background, their acquaintance with the English language is limited. To bridge this gap, the department of English arranges remedial and enrichment classes. The advanced learners engage these classes. This is a win-win situation for both the advanced learners and the slow learners. The social sciences departments arrange orientation program to deepen and clarify the subjects and their relevance in the present scenario. The institute is having some visually-impaired students as well. For them, recorded answers are prepared by the advanced learners. In many cases, the advanced learners help them understand the topics from the syllabi.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1467	18

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The students are the prime stakeholders, all the activities are planned for their holistic development. The following are the various methods to make learning student centric.

- Interactive lecture method
- Project work
- Practical sessions
- Students Oriented Seminar
- Expert Lectures
- Assignment
- Essay competition
- Draw and painting competitions
- Debate and elocution competitions
- Cultural program at the institute level and at the university level
- Group work
- Educational tours
- Screening of educational movies
- The institute magazine NALINI includes the teacher's and institute's activities and more importantly students' creativity in the form of their own literary works like; essay, articles, short stories, poetry, sharing their experiences etc.
- The wall magazine ANKUR also helps the students in their creative process.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write

description in maximum of 200 words

**Traditional Method of Teaching:** As we are a semi-urban arts college, having 11 core subjects including four languages ie English, Hindi, Sanskrit and Gujarati and seven social sciences subjects ie Political Science, Logic & Philosophy, Sociology, Psychology, Economics, Geography and History. We normally follow the chalk and talk method. It connects the students directly. The emotions of literature and understanding of social sciences subjects can be imparted through face to face communication. Here, the non-verbal communication plays vital role. The teacher can catch sight of and understand the facial expressions of the students while teaching with the chalk and talk method.

**ICT enabled Tools:** However, there are total 07 ICT enabled classrooms that includes the language lab and the seminar hall. Psychology lab has a smart TV. Moreover, a computer lab with 25 internet enabled computers is also there. ICT enabled facilities are used for screening movies and power point presentations for syllabi related topics.

**Digital Library:** The institute library is connected with INFLIBNET and SOUL 2.0 software which is also a good source of learning. NaMo tablets are distributed every year for the first year students which helped students during the online learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

81.5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers



332

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Here's a breakdown of the assessment components: 1. Internal Assessment Components (Total 30 marks):

- Student-oriented seminar
- Presentation
- Semester-end internal test

### 2. Weightage for Geography and Psychology Subjects:

Practical exams with equal weightage in the marking scheme.

3. Provisions for Absence in Internal Test: If a student is unable to appear for the internal test due to unavoidable circumstances, s/he is allowed to appear in a re-test. This structure ensures a comprehensive assessment approach, incorporating various forms of student engagement, practical skills evaluation, and provisions for unforeseen circumstances or improvement opportunities.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

As it is mentioned in 1.1.2 and 2.5.1, the mechanism to deal with the internal examination related grievances is

transparent. The continuous internal evaluation includes student oriented seminar, presentation and semester-end internal test (Total 30 marks). In the subjects like Geography and Psychology, practicals are also conducted and it has equal weightage in the marking scheme. If a student is not able to appear for the internal test, s/he is allowed to appear in the re-test.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

It is apparent that teachers are aware of the programme and course outcomes. An orientation program / students' induction programme is organized in the beginning of the each academic year for the freshly admitted students. In that program, each aspect of syllabi of the programme and expected outcome of it is discussed. Even, the expected outcome of the course is also discussed. This helps students understand why and how to learn such course and programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes and course outcomes can be evaluated by the students' performance in student oriented seminar, presentation, internal test and external exam. The result of internal test is analyzed by the respective subject teacher. If s/he finds any weak student/s, a special treatment in the form of one-on-one counseling and remedial coaching are also provided. Even if, a need is aroused, the syllabi revision

is also facilitated. As far as the university exam is concerned, the result is also analyzed to find out the different grades of the students. It helps the teacher to find out the toppers and high rank students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

257

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.natvpatelarts.edu.in/ssss.php>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****14**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****4**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

It is commendable that the institute not only focuses on academic education but also places significant emphasis on social responsibility and holistic development. Here is the bird's eye view of the various initiatives and activities conducted by the institute: 1. National Cadet Corps (NCC): Aim: Discipline and dedication to society and nation. Activities: Conducting camps to teach cadets discipline, survival skills during wartime, and disaster management training. 2. National Service Scheme (NSS): Aim: Social services and community engagement. Activities: Organizing blood donation camps, thalassemia camps, eye check-up camps, diabetes camps, medical check-ups, de-addiction programs and several awareness

programs on issues like domestic violence, female feticide, and voting awareness. 3. Nature Club: Aim: Spreading awareness about the importance of nature and environmental conservation. Activities: Tree plantation, organizing snake shows for awareness, educating students about different types of trees, birds, animals, and natural resources, and organizing visits to natural places like forests or streams. 4. Field Work: Aim: Developing students' interest in community service and social responsibility. Activities: Educational tours and field trips to historical places, mental hospital, central jail, legislative assembly, and other relevant sites to broaden students' perspectives and make them socially responsible citizens.

These initiatives not only enrich students' educational experiences but also instill values of civic engagement, social responsibility, and environmental consciousness, preparing them to be well-rounded individuals contributing positively to society.

File Description	Documents
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/index.php">http://www.natvpatelarts.edu.in/index.php</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

7

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

**community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

57

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

4055

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has total 21 classrooms. Out of them, 06 classrooms are technology-enabled. Auditorium and language lab are having technology with 100-plus seating capacity. Computer lab has 25 well-equipped computers and 10mbps internet speed. The following are the details of more physical facilities:

#### Library

- More than 70,000 books
- 30 magazines
- 184 Manuscripts
- Reading Room with 120 seating facility



- Computerized book issue and return facility
- Facilities for Visually impaired students A special cabin is set up with hearing aid and recording facility.

#### Psychology Lab

- Rorchach Ink Blots Test (The ONLY of its kind in the Gujarat state)
- Problem Solving Test by William Macdugal
- Mullar-Layer Optical illusion
- Real Human Brain and its Skeleton
- Thematic Appreciation Test (Mary & Morgan)
- Various Emotion Cards
- Different Charts of Human Body

#### Geography Lab

- SOI Topographical Map
- All kind instruments of manual surveying and OHP
- Weather Maps and Instruments
- Various Models of Geographical process and Rocks Specimen
- Map making Instruments
- Large collections of different maps of the world

#### History Museum

- Maps of Gujarat, India, the World, Maratha Empire, Mughal Empire, British Empire
- Earth Globe
- Ancient Coins
- Photographs of Ancient Scripture
- Ancient Temples like Dwarika, Modhera, Konark, Lothal
- Shamlaji with Carvings
- Sardar Patel: From Bardoli Satyagrah to Integration of India
- Indian and Foreign Currencies
- Coins of different metals
- Souvenir of Mahatma Gandhi, Indira Gandhi, Lokmanya Tilak,
- Gopalkrishna Gokhle
- Sardar Vallabhbhai Patel, Jawaharlal Nehru, Sardar Patel University

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Cultural Activities:

The team of cultural activities includes teachers and students. The aim of this team is to find out students' hidden potential. It organizes different competitions like mahendi, cooking, hair style, patriotic song, adivasi day, teacher's day, guru purnima, rangoli at the college level. Students are encouraged to participate in university youth festival competitions like debate, group discussion, elocution, photography, short film, Indian light vocal solo, classical instrumental, mime, drama, singing, poster making, clay modeling etc are arranged. If student wins in any of these events, s/he has an opportunity to represent the university at the West Zone level. The institute has an open air theater with two different sized stages and lush green garden.

#### Sports and Games:

Athletics, 100-metres, 200-metres, 400-metres, 800-metres, cross country running, high jump, long jump, javelin throw, discus throw, kabbadi, kho-kho, cricket, badminton, volleyball, football, table tennis, wrestling and chess are organized. Students, who perform well in the annual sports day, will have an opportunity to participate in university sports events and eventually will be qualified for the West Zone sports events.

#### Gymnasium and Yoga Centre:

The management (CVM) has many facilities in common for its institutes. Recreational facilities, auditorium, play ground and gymnasium are the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/">http://www.natvpatelarts.edu.in/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.91

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The institute is established in 1959. It has a very rich library. At present, it has more than 70,000 books, 30 magazines, 184 Manuscripts, a section of reference books, a religious corner and reading room with 120 seating facility. Computerized book issue and return facility is also available. The institute library is connected with INFLIBNET and SOUL 2.0 software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.natvpatelarts.edu.in/Library.php">http://www.natvpatelarts.edu.in/Library.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.47**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

3054

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has a computer lab with 25 internet enabled computers. ICT enabled facilities are used for screening movies and power point presentations for syllabi related topics. The provided internet speed is 10 mbps. The management (Charutar Vidya Mandal) has appointed Elecon Information Technology Limited (EITL) for the annual maintenance of its entire institutes. Wi-Fi is also available. The institute updates its IT facilities including WiFi as and when needed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

66

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

10.91

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Though, the systems and procedures for maintaining and utilizing physical, academic and support facilities are established, they are required to update as and when needed. Laboratories: As far as, the Psychology Lab, Geography Lab, History Museum and Language Lab are concerned, they are

maintained and utilized by the concerned faculty members and subject students.

#### Library:

Library is utilized by the faculty members, students; even alumni are also allowed to use the library. It is maintained by its particular peon under the guidance of librarian on regular basis.

#### Sports Complex:

Sports complex is utilized by the sports enthusiastic. It is maintained by the college peons under the guidance of Sports- Coordinators. The responsibility of a sports coordinator is shouldered by a faculty member, as the institute doesnot have a full time permanent Physical Instructor. Computers:

Computer Applications subject is offered in this institute. Students, who get enrolled in this subject, utilize the computers. Computers are installed in the Principal's cabin, IQAC office, NCC, NSS, administrativeoffice, language lab, seminar hall, classrooms with LCD projectors. Computers are maintained by Institute of Science & Technology for Advanced Studies & Research (ISTAR), oursister-concerned institute.

#### Classrooms:

Classrooms are mainly utilized for the academic purposes. However, teaching-learning, classroom seminar, unit test, quiz, internal test and external examination are the core usages of classroom. Classrooms are maintained by the sweepers of the institute.

#### Fire Safety Equipments:

Every floor and especially library is welleguipped with fire extinguisher.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

805

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

5

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and**

**A. All of the above**



<b>hygiene) ICT/computing skills</b>	
File Description	Documents
Link to institutional website	<a href="https://kcg.gujarat.gov.in/finishingschool">https://kcg.gujarat.gov.in/finishingschool</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>185</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>185</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

149

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

36

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

In the beginning of academic year, students' central council is formed. The principal is the president and one faculty member is the vice-president. Meritorious students are selected as the General Secretary and Ladies Representative. Every class has a class representative. They are also part of IQAC Team. There are 18 committees. Each committee has student representation. In majority programs, students are in the leading roles. They prepare, plan and execute the assigned activity. It is also observed that if students are given free hand, they can shoulder that responsibility more effectively and efficiently.

As the majority students are from the rural background, their acquaintance with the English language is limited. To bridge this gap, the department of English arranges enrichment classes. The advanced learners engage these classes. The institute is having some blind students as well. For them, recorded answers are prepared by the advanced learners.

#### NCC, NSS and Nature Club:

Students' representation in these activities is the highest. The coordinators of such programs are merely facilitators. Basically, the mottos of these activities are to make the students independent and responsible towards the society and the nation.

#### Sports and Cultural Programs:

These activities are mainly by, for and of the students. They participate in annual sports day and annual cultural program at college level. From these events, some well-performed students are selected for the university sports events and youth festival. If they perform better, they get an opportunity to represent the university at the west zone and then national level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a registered alumni association. However, it has an alumni association for long back in the form of informal meetings. The alumni visit the institute especially when they wish their children to get educated in their alma mater. This is the best contribution an alumni can offer to any institute i.e. their trust and faith in their alma mater. Moreover, they also motivate other students of their surrounding areas to get admission in this institute. Though, the financial support is less, but in many cases, they offer their intellectual support to the institute. So, cash is less but kind is more.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/forms/d/e/1FAIpQLSd2qpe8EQorCPet2Qcz-1BoG5SQVilu4wIrCMTwn5xMcSeoXw/viewform">https://docs.google.com/forms/d/e/1FAIpQLSd2qpe8EQorCPet2Qcz-1BoG5SQVilu4wIrCMTwn5xMcSeoXw/viewform</a>
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

### Vision:

The Vision of the institution is based on Nalanda and Takshashila. Nalanada= Na + Alam + Da which means knowledge cannot be completely imparted; where generation and acquisition of knowledge goes on unabated. Takshashila literally means shaping stone into an idol. It stands for continuous development of the students. Some stones are porous and soft, some are spotted and some are hard. We aimed at shaping our students and developing them into the ideal human beings.

### Mission:

- To preserve and enhance the legacy of the knowledge of humanities
- To develop globally relevant knowledge potential
- To organize activities to help the students' creativity
- To inculcate in students good values and to build good character which are beneficial to life
- To nurture the qualities of students which are helpful in social life i. e. Equality, Fraternity and Social Justice
- To shape enlightened citizens who can guide society, nation and world to construct the noble, global society
- To educate youth to gain and use self-knowledge for selfdevelopment

File Description	Documents
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/aboutus.php">http://www.natvpatelarts.edu.in/aboutus.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In the beginning of each academic year, students' central council is formed. The principal is the president and one of the faculty members is the vice-president of it. Meritorious students are selected as the General Secretary (GS) and Ladies Representative (LR). Every class has a class representative.

There are around 18 different committees in that council. Each committee has a faculty member as a coordinator, a member from administrative staff and a team of student representation. In majority programs, students are in the leading roles. They prepare, plan and execute the assigned activity. All the responsibilities are decentralized for effective management. It is also observed that if the responsibility is shared according to the ability, the end result would definitely be colourful. It is also observed that if students are given free hand, they can shoulder the responsibility more effectively and efficiently. This way, the leadership practices decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Type of the Strategy Details of Process

- Admission Process

Centralized admission process is conducted by Sardar Patel University. After the merit list is published, students have to get admission in the college.

- Curriculum Development

The board of studies designs the syllabi according to the need of the industries and guidelines of the UGC. Many faculty members are parts of BoS.

- Library

1. INFLIBNET and SOUL Software 2. More than 70,000 books 3. 30 magazines 4. 184 Manuscripts 5. Reading Room with 120 seating facility 6. Computerized book issue and return facility

- Teaching and Learning

All the teachers follow the 40 hour per week work load as per

the UGC guideline. The heads of the departments allot teaching duties of 18 hours a week to all the teaching faculty members. If there is no government approved full time teachers, adhoc teachers are appointed by the management.

- **ICT and Physical Infrastructure / Instrumentation**

There are total 07 ICT enabled classrooms. Psychology lab has a smart TV. A computer lab with 25 internet enabled computers is also there.

- **Visually Impaired Students**

Aspecial cabin is set up with hearing aid and recording facility.

- **Psychology Lab, Geography Lab, History Museum**

All of them are unique of its kind.

- **Examination and Evaluation**

Semester-end internal test and university exam are conducted according to the university rules and regulations and academic calendar.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The structure of the institutional bodies and administrative set up is attached. The sample appoinement letter is also attached.



File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="http://www.natvpatelarts.edu.in/index.php">http://www.natvpatelarts.edu.in/index.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### Welfare scheme for Teaching Staff, Non-Teaching Staff and Students

- University Health Centre
- CVM Health Centre
- SPUATA (Sardar Patel University Area Teachers' Association) established in 1973. It is a Sardar Patel University approved registered association. It provides financial help to the following:

1. Rs 2,00,000/- to the family members of a person who dies during service. Rs 1,00,000/- to the person who retires. Rs 70,000/- to 1,00,000/- to a person who needs to go under the knife.

Self Help Program (Nidhi)

It provides financial help to the following: 1. Rs 1,000/- is the contribution from each member of the Nidhi. 2. At the time of the need, a person can avail Rs 1,00,000/-. 3. More financial help can be extended to the person as and when needed.

- State Government Scholarships for SC, ST, OBC students
- CVM Scholarships for meritorious students
- Blood can be availed from A D Gorawala Blood Bank, Shree
- Shree Krishna Medical Hospital, Karamsad as and when needed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**19**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**Final year students' feedback is obtained in the form of Student Satisfactory Survey suggested by NAAC. Feedback is received on considering broad aspects of the college including**

academics, sports, laboratory, library and administration. The points are calculated according to the preferences given by the students in various criteria. On the basis of preferences mentioned by the students, feedback is summarized and graphs and charts are generated. Parents' feedback is also collected during teacherparent meetings. Suggestions and comments given by parents are also taken into consideration for future development. The conclusions of both the feedback are discussed in the staff meeting by the principal. In the nutshell, strengths are taken into a moderate way and weaknesses are taken into a very considerable way. Where improvements are required, the institute is always kin to do it.

File Description	Documents
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/sss.php">http://www.natvpatelarts.edu.in/sss.php</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Internal audit is conducted by the management; CharutarVidya Mandal.
- External audit is conducted by an external agency hired by the management; Charutar Vidya Mandal; Apaji Amin & Co., Ahmedabad.
- Both the agencies carry out their respective audit at the regular interval. If any query is found, it is resolved immediately in the consultation with the respective and resposible person/s.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

**during the year (INR in Lakhs)**

**0.25**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated to Sardar Patel University and recognized and 2(f) and 12 B college. It receives grants like salary grant, maintenance grant, finishing school training program grant, mega placement fair grant etc from the Government of Gujarat. As it is statutorily required, the institute has its accounts and finances audited every year. Internal audit is carried out by the management Charutar Vidya Mandal and the external audit is conducted by Apaji Amin & Co. LLP which is a professional group of chartered accountants, established in the year 1920 in Mumbai and 1926 in Ahmedabad, Gujarat, Earlier, the institute used to receive grant from the UGC. However, now it is merged into the state grants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) was formed on 20-06-2007 before NAAC accreditation (Cycle 1). IQAC is responsible for initiating and coordinating various policies for quality enhancement which ultimately aims at a holistic development of the students. Under the supervision of the

Principal, IQAC remains vigilant to ensure that these policies are properly and meaningfully implemented.

The contribution of IQAC towards the improvement of the teachinglearning process is noteworthy. IQAC plays a significant role. It identifies the strengths and weaknesses from both academic and administration activities. It records and monitors quality measures undertaken by the institution. Apart from this, IQAC contributes to improve the teaching-learning process in the following manner:

#### Functions of IQAC:

- To prepare and submit AQAR regularly.
- The earlier established traditional methods of teaching are accompanied and aided by the new and innovative ways of imparting knowledge.
- Teachers use original text books, reference books and technology for preparing study material.
- Lecture method is used to make the class room interactive.
- ICT facilities are also utilized to enhance the teachinglearning process in effective manner.
- IQAC encourages teachers to prepare teaching plan and follow it significantly.
- It inspires teachers to participate in seminar, conference, workshop, minor & major research projectsto update their knowledge.
- Teachers are motivated to guide the students to participatein debate, group discussion, class seminars and extracurricular activities.
- Giving concrete and substantial solutions to academic and administrative issues raised by students and faculty.

File Description	Documents
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/IQACmain.php">http://www.natvpatelarts.edu.in/IQACmain.php</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC always puts its best foot forward in its conscious efforts for creating finest environment for teaching-learning process. For that, the institute takes feedback from students and parents at the end of each academic year. It covers all the initial aspects of teaching-learning process, library facility, administrative support, co and extracurricular activities and overall impression of the institute. The outcome of it is analyzed. The general analysis is discussed in the staff meeting. Particular and individual feedback is discussed personally with the particular teacher by the principal. Confidentiality and transparency are maintained. IQAC set up plays a significant role in the process of incremental improvement in various activities.

File Description	Documents
Paste link for additional information	<a href="http://www.natvpatelarts.edu.in/IQACmain.php">http://www.natvpatelarts.edu.in/IQACmain.php</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The following measures are initiated by the women cell of the institute for the promotion of gender equity during the year:

- In the beginning of each semester, Students' Induction Program (SIP)
- Equal importance and responsibilities are given to all the genders.
- Orientation Programme for girl students is organised in the beginning of the academic year.
- An expert talk on Importance of Ayurveda Diet is delivered by Dr Sulakshana Kendra, Professor, Ayurveda College, New Vidyanagar
- An expert talk on Significance of Women's Day is delivered by Ms Alpaben Patel, a Social Worker, VallabhVidyanagar
- International Women's Day is celebrated.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of**



degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### **Solid Waste Management:**

Dust bins are placed at various places of the campus. Solid waste is collected from the classrooms, labs and lobbies by the sweepers. A fine is imposed on the offenders. NSS unit of the institute takes keen interest in keeping the campus clean. Use of plastic is discouraged in the college. Solid waste is collected and transported by the team of Vallabh Vidyanagar Nagarpalika. They collect it on regular basis.

#### **Liquid Waste Management:**

As far as liquid waste is concerned, Vallabh Vidyanagar Nagarpalika has a wellconstructed drainage system since its inception. Safety tanks are cleaned on regular basis.

#### **Biomedical Waste Management:**

As it is an arts college, there is no biomedical waste.

#### **E-waste Management:**

Whenever, any technological equipment needs to be discarded, it is taken care of by the management (Charutar Vidya Mandal). The institute needs to inform the management of its requirements.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the**

**C. Any 2 of the above**

<b>campus</b>	
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of Bicycles/ Battery powered vehicles</li> <li>3.Pedestrian Friendly pathways</li> <li>4.Ban on use of Plastic</li> <li>5.landscaping with trees and plants</li> </ol>	<b>B. Any 3 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <ol style="list-style-type: none"> <li>1.Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5. Beyond the campus environmental promotional activities</li> </ol>	<b>B. Any 3 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The institution is in favour of comprehensive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. In the beginning of every academic year, students' induction**

program is organized for newly admitted students. The academic calendar is discussed. Different places like Sardar Patel University office, University Museum, Bhiakaka Library, Charutar Vidya Mandal Office, University Health Centre are visited. NCC, NSS and Nature Club organize different activities like blood donation camp, tree plantation, thalassemia screening camp, one-day and annual camps, two-day tour at natural place. International Women's Day, Teacher's Day, Hindi Diwas, Matru Bhasa Diwas are celebrated. Students' seminars and educational tours are also organized. The institute organizes different sports and cultural activities every year. Even, qualified students are encouraged to participate in inter-collegiate and inter-university tournaments and cultural programs. The grievance redressal cell takes care of some sensitive issues. Codes of conduct are equally important for teachers and students. To promote the online teaching-learning process, IQAC had organized one-day seminar on "Digital Space and Online Learning". In general, IQAC plays a vital role in providing an inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Nalini Arts College believes in providing holistic all round development of students. It equally believes in sensitizing students on the constitutional rights, values, duties and responsibilities. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects/papers cover the topics which sensitize the students about the constitutional awareness. National days like republic day, independence day and Gandhi Jayanti are celebrated. Cleanliness drive, tree plantation, blood donation, thalassemia screening drive, webinar on "Gender Equality", "Road Accident and Road Safety Rally", Sexual Harassment of Women at Work Place", "Awareness for National Education Policy-2020", "National Voters Day Celebration" and "Role of Youth in Environment Conservation" are organized.

Expert lectures, Finishing School Training Program, Placement Fair and Personality Development Program are also organized for the overall development of the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following days / events / festivals are celebrated to make the students aware about the importance and relevance of them:

- Azadi ka Amrut Mahotsav
- Har Ghar Tiranga
- Run for Tiranga

- Teachers' Day
- Kavi Dalpatram Janm Jayanti
- Ishwar Petlikar Lecture Series
- Sanskrit Shlok Recitation Competition
- Expert Lecture on Shreemad Bhagwat Geeta
- Umashankar Joshi Janm Jayanti
- Zaverchand Meghani 126th Janm Jayanti
- Expert Lecture on the Significance of Ohm
- Guru Purnima Celebration
- World Mental Health Day Celebration
- Kanaiyalal Munshi Janm Jayanti
- Visit to the University Museum
- Independence Day Celebration
- Republic day Celebration
- International Women's Day Celebration
- Swami Vivekanand Janm Jayanti "National Youth Day"
- National Education Policy 2020
- Kargit Vijay Divas
- World Population Day
- World Ozone Day
- Munshi Premchand Jayanti
- Kavi Maithilisharan Gupt Jayanti
- Tiranga Yatra
- Internationa Yoga Day
- Voter Awareness Programme

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Best Practices: Literary and Debate Activities

Literary and debate activities have been giving powerful impacts especially in upgrading the communication skills and in boosting the flow of ideas in a particular manner. Undoubtedly,

it benefits the students in various areas such as opinions, perspectives and confidence the personality firm in order to have an effectiveness of his ideas on the audience. Secondly, such activities ignite the mind to think more rationally and expressive to give personal views boldly. It increases knowledge and verbal skills with an immense amount of confidence, presentation skills and defence for his/her ideas. Literally, skills such as essay and comprehensive writings increase the productive skills much efficiently as portraying ideas and thought process are equal important.

## 2. Best Practices: Footpath School run by Dr Uma Sharma, Faculty of Logic & Philosophy:

She has been serving the society through her dedicated footpath school; Sinchan Dayashakun Foundation, Anand, for more than a decade. Her motto is to provide the basic education to the underprivileged children from different parts of the society. For this philanthropic social service, she has been recognised by number of social and religious groups. Even, the Government of Gujarat has also recognised her work. More importantly, the UN has also recognised her social services and awarded her with a certificate. Some of the glimpses in the form of press notes and photographs are attached. She has been awarded with the following recognition:

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

### Student Oriented Seminar (SOS):

The institute offers 11 core subjects. Each subject organises Student Oriented Seminar. The purpose of such activity is to provide the following:

- **Active Learning:** SOS encourages active participation from students.

- It provides opportunities to present their ideas.
- It enhances their understanding of the topic and helps them retain information better.
- It provides a chance to interact with experts from the specific field.
- Students tend to learn about the latest information and new skills.
- It enable students to improve their knowledge and understanding of a topic by engaging with key issues.
- Self Confidence
- Time Management
- Leadership Quality
- Interpersonal Skills
- Team Building

Some of the glimpses are attached herewith.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- More research work in the forms of publications of research articles in UGC CARE
- Content Development for online platforms
- Major & Minor Research Projects
- Students Oriented Seminars
- Job Oriented Certificate Courses to make students Atma Nirbhar
- Multidisciplinary approach in teaching-learning processes
- Social awareness through Nature Club, NCC and NSS
- More focus for internship programme and Sports Activities